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13 May 2009

To: Members of the Scrutiny and Overview Committee  
Quorum: 6

Dear Councillor

You are invited to attend the next meeting of **SCRUTINY AND OVERVIEW COMMITTEE**, which will be held in the **COUNCIL CHAMBER, FIRST FLOOR** on **THURSDAY, 21 MAY 2009** following the Planning Sub-Committee meeting.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**GJ HARLOCK**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.**

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#### AGENDA

Please note that substitute members need to notify Democratic Services before the start of the meeting of the intended substitution (see paragraph 4.3 of Council Standing Orders).

PAGES

- 1. Apologies**  
To receive apologies for absence from committee members.
- 2. Declarations of Interest**  
*Please note that the Constitution requires that when considering any decision in respect of which a member of the Committee is subject to a party whip, the member must declare the existence of the whip. Under the Code of Conduct, any Councillor who has a personal or prejudicial interest should declare this at the meeting. A member of a Task and Finish Group or Panel, but not a Sub Group of the Scrutiny Committee, which has discussed an item that is now being scrutinised, cannot participate in that debate as a member of the Committee nor vote.*
- 3. Election of Chairman of Scrutiny and Overview Committee 2009/10**
- 4. Appointment of Vice-Chairman of Scrutiny and Overview Committee 2009/10**

**5. Appointment to Cambridgeshire County Council Health and Adult Social Care Scrutiny Committee**

To make one appointment.

**6. Appointment to Local Area Agreement (LAA) Joint Accountability Committee (JAC)**

To make one appointment.

**EXCLUSION OF PRESS AND PUBLIC**

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) ..... in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) ..... of Part 1 of Schedule 12A of the Act."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.